

Campus Safety Committee Meeting Minutes

Members

A checked box indicates member was present at today's meeting.

Employee Represented

- ☒ Nellie Bass (NB), Center for Student Health & Counseling
- ☒ Paul Boevers (PB), Transportation & Parking Services
- ☐ Deanna Britton (DB), College of Liberal Arts & Sciences
- ☒ Benjamin Crall (BC), College of Engineering & Computer Science
- ☐ Josh Hancock (JHa), PSU Library
- ☒ Erica Hunsberger (EH), Environmental Health & Safety
- ☒ Michael Jantzen (MJ), Office of Information Technology, Chair
- ☒ Alyssa Koida (AK), Global Engagement & Innovation
- ☒ Joe Potter (JP), Facilities & Property Management
- ☐ Clare Quinn (CQ), College of Liberal Arts & Sciences
- ☒ Jeffrey Smith (JS), Diversity & Multicultural Student Services
- ☐ Solomon Weisbard (SW), School of Music & Theater

Meeting Call to Order

Date: 8/12/2026

Time: 1:00pm

Quorum Met: Y

Approval of Meeting Minutes from Previous Meeting (Vote)

A checked box indicates the outcome of committee vote.

- Minutes approved as is
- Minutes approved with minor corrections
- Minutes not approved – corrections required
- Minutes not approved – quorum not met

Employer Represented

- ☒ Todd Bauch (TB), Campus Recreation
- ☒ Erin Burns (EB), Helen Gordon Child Development Center
- ☐ Maddie Franke (MF), University Housing & Residence Life
- ☒ Josh Hendricks (JHe), Campus Public Safety Office
- ☒ Marcos Ordaz (MO), School of Business
- ☒ Jeffrey Rook (JR), Environmental Health & Safety
- ☐ Lisa Sablan (LS), Research & Graduate Studies
- ☐ Melissa Scholl (MS), Human Resources
- ☒ Mercedes Youngston (MY), Conferences & Events

Alternate

- ☐ Ed Ivory (EI), College of Engineering & Computer Science

Ad Hoc

- ☒ Angel Antonucci (AA), Environmental Health & Safety
- ☒ Nikki Ludd (NL), Environmental Health & Safety

- ☒
- ☐
- ☐
- ☐

Announcements

Whom provided by, description, date of event or impact (if applicable)

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Presentations / Discussions

Whom provided by, description, date of event or impact (if applicable)

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Accident / Injury Report – provided by Human Resources

Date of incident, location, description, committee recommendations, follow-up (if applicable)

Reportable Incidents

- The HR representative was not in attendance to report.

Non-Reportable Incidents

-

Quarterly Inspection – provided by EHS staff

Date, locations inspected, findings, follow-up or resolutions needed (if applicable)

* [Inspection sheet \(blank copy\)](#) *

- The basement, 2nd floor, and 3rd floor of Cramer Hall have not yet been inspected. The committee agrees that the following inspections should cover these areas to complete a full inspection of Cramer Hall.

Next building: Cramer Hall

Date & time: TBD

Quarter: Summer / Fall

Old Action Items and Safety Concerns

Date reported, description, whom it was assigned to, date and description of follow-up (if applicable)

- Discussion of bloodborne pathogen awareness, proper reporting procedures, and contacting the Work Control Center:
 - DB, CQ, and others suggest that there be some kind of campus-wide announcement, signage, training, etc. on proper sharps disposal procedures to reduce risk, as needles are frequently found throughout campus and many people are not aware of how to address these incidents. Students are particularly unaware of reporting procedures and the existence of the Work Control Center.
 - CQ to MF – Does new student onboarding include information on safety procedures, including the process for sharps disposal?

- MF – She is unaware of exactly what these emails contain and will discuss this at the next meeting of Residence Life. These resources should be easy to include in onboarding information if they are not already. She will update the committee at the **next meeting 9/9/2026**.

Rounds / New Safety Concerns

Reported by, description, committee discussion, whether follow-up is needed

- BC –
 - There's work going on in one of the labs in the Engineering Building, but he does not recall an impact notice being sent out.
 - JP – A rollup door is being installed. BC will follow up with Gail Hamilton on this project. Steve Rounds sends out the impact notices.
 - A pressure washing request was put in a month ago but has not been completed.
 - JP – At the end of June, a vendor pressure washed many parts of campus. He has not seen a work order submitted for EB specifically.
- EB –
 - On June 8th, HG CDC was involved in a vehicle collision and a wall suffered damage. No one was injured. Along with Incident Management, HG CDC management rapidly addressed the incident.
 - Children are often taken to the playground in the south Park Blocks, but there has been an increase in trash and biohazardous waste.
 - JP – These areas are managed by the city, but some can be serviced by Facilities. Alert them to the issue as they may be able to assist.
- JHe – On Fridays only, FMH will be closed and restricted to card-access. This includes the closure of the cafe.
- MO – An individual that had been banned from campus attempted to access KMC. MO is speaking with the Work Control Center and CPSO to learn when card-access limitations are lifted, allowing prohibited individuals to enter.
 - At the front desks where students work, there's a silent alarm. How do these work and are they inspected? He had tested one and called CPSO, and they were prepared to respond as they had been automatically alerted.
 - JHe – These are tied to cameras and will trigger an alarm on the dispatcher side. Card access areas that are often left unlocked during business hours have a similar safety shutdown button. These are inspected and tested annually.
- EH – Reminder that you have access to the Campus Safety Committee documents hosted in a [Google shared drive](#). This includes the meeting minutes, agendas, workplace safety inspections, annual reports, and more.

- PB – Question with Wildfire Smoke Prevention Training - a student employee reported that they were never alerted to this training. He will ask another employee if they received it and double check with the first employee to ensure that they did not receive it.
 - EH – All employees should be sent this training, if they were not then UComm may need to adjust their lists. These emails often go to the 'Updates' folder and are not seen.
- NL – All occupants have moved out of the Art Building and Annex, which will be demolished shortly. The building has been secured; if you see any suspicious activity, alert CPSO.
 - Pay attention to county alerts regarding wildfire smoke and prevention. Create a defensible barrier, maintain the area around your home, etc.
- NB – Is there any further information from the shooting on Monday that can be shared?
 - JHe – CPSO is unaware of any additional information, as this incident was addressed by PPB. The victim was injured but alive.
- JR –
 - The Blackstone demolition is almost done, and the Montgomery building is finishing asbestos abatement and will begin demo shortly. The barrier will expand accordingly.
 - FMH's 2nd floor demolition and renovation will be starting soon to retrofit the area for SHAC. The south side of FMH towards Shattuck Hall will be closed during the project, preventing egress. Shattuck Hall and the Annex are still accessible during the project. There will be disruptions to normal egress pathways on 3rd, 4th, basement floors of FMH.
 - Please take the annual Wildfire Smoke and Prevention training. All employees and supervisors are required to take this training.

New Action Items

Whom it was assigned to, description, expected date of follow-up

-

Meeting Adjourned

Time: 2:00pm

Next Meeting

Date: September 9, 2026

Time: 1:00pm

Location: Zoom